**Chabot College** 

**Committee Name: Career Education Committee**

**Meeting Date**: Monday March 10, 2025

**Meeting Chaired By**: Robin Galas, Terra Lee & Kristina Perkins via Zoom

**Start time**: 12pm

**End time**: 1pm

**Minutes Prepared By**: Carra Moore

(P) = Present; (A) = Absent

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| **Tri-Chair (3)** | **\*Voting Members** |  |  | **Visitors Present** |  |
| (P) Robin Galas | (P) Dave Vetrano, ATB | (A) Vacant, Language Arts | (A) Vacant, Classified Senate | (P) Maya Ito, ECP | (P) Bobby Nakamoto, ECD |
| (P) Terra Lee | (P) Sean Chew, ATB | (A) Vacant, Science & Math | (A) Vacant, Student Senate | (P) John Salangsang, Career Center |  |
| (P) Kristina Perkins | (P) Tim Harris, AMC | (A) Thomas Dowrie, Classified Senate | (A) Vacant, Student Senate | (P) Liz McWhorter, ECP |  |
| **Ex Officio** | (P) Daniel Quigley, Math/Science | (P) Nicole Albrecht, Classified Senate | (A) Vacant, CLPFA | (P) Deonne Kunkel, Arts |  |
| (A) Michael Poindexter, VP Student Services | (P) Alice Hale, Social Sciences | (P) De Ana Anderson, Classified Senate | (P) Wing Kam, SEIU | (P) Dr.Tracey Coleman, ATB |  |
| (A) Dale Wagoner, VP Administrative Services | (P) Heather Oshiro, Counseling | (P) Na Liu, Classified Senate |  | (P) Clea Shapiro |  |
| (A) Safiyyah Forbes, VP Academic Services | (A) Vacant, Health, Kin., & Athletics | (P) Amelia Ngai, Classified Senate |  |  |  |

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| **Agenda Item** | **Information/Discussion** | **Action** |
| 1. Welcome   1.1 Ohlone Land Acknowledgement | - Introductions led by Robin Galas, Tri-Chair  - Ohlone Acknowledgement by Terra Lee, Tri-Chair |  |
| 1. Approval of Minutes | * CE Committee Meeting: Monday, February 24, 2025 | **Motion to Approve 1**: Heather Oshiro, Counseling  **Motion 2:** Alice Hale, Social Sciences  Yes: 6  No: 0  Abstain: 1 |
| 1. Announcements led by Robin Galas | * **Chabot CE Stories** * **WiMST Symposium: Women in Manufacturing Skilled Trades 2/28/25 @ Chabot College presented by Bay Area Community College (BACC) and the** Association of Manufacturers Bay Area (AMBayArea) * There were 82 attendees comprised of manufacturers, educators, students, workforce development boards & nonprofits. * Lisa Pine-Schooner was there representing Chabot’s Welding program & led tours/demos of our shops. * **Counselors in Action 3/6/24 @ CSUEB** * Heather Oshiro, one of the coordinators of this event * Touching the Future: Teaching Pathways presentation by Alice Hale * Behavioral Health Pathways by Juztino Panella * High school counselors are interested in CTE/CE just need more information & clarification. * Goal of this event was also to help other colleges to create their own Counseling Collaboratives to create regional collaboration. * Faculty that wants to connect with high school counselors can contact Heather Oshiro. * CTE HS Pathway Map has been created to know how to better make more focused & intentional outreach to our feeder high schools. * Tawana Guillaume, San Leandro High School teacher * Doing great work with their students within STREAM * Connection opportunity for Engineering, ESYS & Advanced Manufacturing Programs * Robin was able to reach out to teachers & counselors from high schools (that offer Law & Administration of Justice) about **Professionals in the Legal Field** by Cheryl Mackey, Law & ADMJ faculty. * San Leandro High School students will be attending. * Will continue to make efforts to get students who are already in HS pathways &/or expressed interest in Chabot’s CTE programs, either through Dual Enrollment or upon high school graduation. * **Health Career Day 3/7/2025 @ Chabot College**   + Over 300 students from HUSD, SLUSD, SLZUD, Eden Area ROP who are in healthcare pathways.   + Thank you to all faculty/staff presenters, Dean Lee, VP Forbes, Student assistants from CE programs, & elsewhere. Special thanks to Virginia Criswell, Carra Moore, & especially Alise Smith.   + There were 29 organizations that tabled at the Health Care Career Fair earlier in the event, student & professional panel & 2 different workshops for each group of students. * **Career Education Open House Update 3/22/25** * 155 RSVPs + San Leandro high school students about 50 * Continued outreach is happening to our feeder districts, adult schools, charter schools, Chamber of Commerce & more. (hard copies have also been distributed to the public as well such as libraries) * Will reach out to teachers & counselor via CTE High School Pathway Map. Also, talk about at the next CACC meeting. * Please **continue to spread the word** with others, for flyer reach out to **Robin Galas** (English & Spanish Version) * Will be sending out more details this week about VIP Tour & confirming details around signage, helpers, & locations. * People can show up without RSVP. However, RSVP is encouraged to make sure there is enough food. * **Career Education Events** * 3/13/25 12pm-1pm**, Public Speaking & Networking,** Room 557 * 3/14/25 10am-1:30pm **Professionals in the Legal Field,** Event Center * 3/22/25 10am-1pm **Career Education Open House**, Various parts of campus * 4/19/25 8am-1pm **SOAR Day**, Various parts of campus * 4/29/25 5:30pm-7:30pm **ECD Job Fair**, Event Center * 5/2/25 9am-1:30pm **ROP Digital Media Day**, Various parts of campus * 5/23/25 9am-12pm **Ambulance Meet & Greet Day**, Hayward Fire Training Center * If there are any events missing, **please contact Robin Galas.** |  |
| 1. Early College Programs (ECP) & [Dual Enrollment Presentation](https://clpccdorg.sharepoint.com/:p:/s/CEProgramManagement/Ea8e23Gdvf9DgLqUM6xoybMB9CNvdvMay86IffnE7n-FXw?e=bq40ct) by Maya Ito & Liz McWhorter, Early College Programs | * **Meet the Team** * **Sergio Saenz, Ed. D**., Educational Programs Project Manager (coordinating faculty with school sites) * **Alan David**, Early College Programs & Pathways Coordinator (works Admission & Records with processing forms & troubleshooting for student issues with their accounts) * **Maya Ito**, Early College Programs & Pathways Coordinator (works directly with public school sites; create flyers, materials & presentations) * **Liz McWhorter**, Early College Programs & Pathways Coordinator, newest addition to the team! (works directly with public school sites; Manage webpages, written content & handbooks) * **What is Dual Enrollment?** * High school students can enroll in college courses at Chabot College * Earn college credits or fulfill a high school requirement (district dependent) * Get a head start on college courses * **Types of Early College Programs** * **CCAP Dual Enrollment** * Chabot faculty teaches at school site * Free * 1-3 Courses * **Individual Dual Enrollment (Concurrent enrollment)** * Individual student applies & enroll into Chabot College courses with college students * Free (as of Spring 2025) * Any course except for PE or basic skills courses * **Articulated Courses** * Classes that high school students can take & receive Chabot credit upon completion with a B or higher. * Course articulated by HS faculty & Chabot faculty * Taught by high school faculty * **Why is Dual Enrollment Important?** * Success rate of student who participate in Dual Enrollment is higher than those who do not. * Great recruitment & outreach strategy * Recruitment vs Outreach * Recruitment- Goal Oriented * Outreach- General information/awareness * 5 High District Chabot covers  1. Hayward 2. San Leandro 3. San Lorenzo 4. Castro Valley 5. New Haven  * ROP Sites  1. Eden Area ROP 2. Tri-Valley ROP 3. Mission Valley ROP  * **Dual Enrollment & Articulated Courses** * There are CTE courses already being offered to high school students during Fall & Spring; there are also CTE courses that are offered as part of a Summer Academy for high school students only created by a Chabot Business Faulty, Miguel Colon. * Per Kristina Perkins’s experience teaching during the Summer Academy, it is fun & the students are really engaged. Kristina recommends it to other faculty as well. * Students stated that participating in dual enrollment and/or concurrent enrollment prepared them for college. * Can use dual enrollment as opportunities for career exploration prior to graduating high school so they have a better idea of what they would want to major in at Chabot College. * [List of Articulated Courses](https://bit.ly/chabotarticulated) * Some articulated courses do not transfer over to UCs & CSUs because they are recorded on the transcript as “Credit by Exam” * Case by case situation depending on the major and specific institution, some will allow it only for GE while some will allow for the credit towards major. * To avoid these issues, better to encourage students to pursue dual enrollment instead of articulated courses because they receive a Chabot College transcript * Articulated courses are better if the student is planning to do a local degree at Chabot College or to clear a prerequisite into one of Chabot’s programs * There is also confusion amongst the teachers & students about the process of receiving credit for their articulated courses. Need to make sure they are utilizing Catema as well. * Important that Chabot College faculty continue connection & relationship building with high school teachers to keep curriculum up to date. ***Is there an opportunity for Chabot faculty & high school teachers to meet to discuss articulated course curriculums?*** * **Site Visits** * In Dec 2024-Jan 2025, ECP made 150 site visits * Orientations * Info Sessions * Classroom Presentations * Tabling * Application sessions (over 90 times of total visits) * About 30% of our high school students at our site are 1st generation. There is an equity challenge around parents approving dual enrollment/concurrent enrollment for their student. ECP supports students with this during one-on-one application sessions. * Dual Enrollment program coming soon to track students' onboarding progress * **Measures of Success** * Student Enrollment * Repeat Student * Student Course completion with C or higher (seen greater success with Asynchronous course-additional course will be added. 86% of students in Fall 2024 completed the course with C or higher) * Success rate varies per site such as teacher support, site experience with early college programs, etc. * ECD is working with a lot of new school sites from 9 high schools to 23 high schools in just 2 years. * Continue to Chabot beyond their HS or GED Diploma |  |
| SOAR Day by Heather Oshiro, Counseling Ser | * Senior Onboarding & Registration (SOAR) Day **April 19, 2025, 8am-1pm** * For questions reach out to Heather Oshiro * To Volunteer [please fill out form](https://forms.office.com/pages/responsepage.aspx?id=M5-eUWaqdkSZgtFw5oRiV051efawaLZFjoBN8n6YBk5UNE1CMklENFhTQlhDRDJFRVhQMDlVUklOTS4u&route=shorturl) * SOAR Day sign up form will be shared with all Chabot employees * A series of training or videos will be set up to equip volunteers on how to help students. |  |
| 7. Future Meeting Topics | * 3/24/25 CE Open House Recap/Reflection & Newsletter * 4/14/25 Credit for Prior Learning * 4/28/25 ROP Partnerships * 5/12/25 In person, Lunch celebration & success stories * Feedback? Please let Tri chairs: Robin Galas, Terra Lee & Kristina Perkins know * They are in service to the CE community and want to be more relevant and purposeful. |  |
| 6. Good of the Order |  |  |
| 7. Next Meeting | * Monday, March 24, 2025, 12pm-1pm |  |
| 8. Adjournment |  |  |

**Mission Statement**

*Chabot College is a dynamic, student-centered community college that serves the educational, career, job skill, and personal development needs of our community. We provide culturally responsive, revitalizing, and sustaining learning and support services driven by a goal of equity. Building upon students’ strengths and voices, we empower students to achieve their goals and lead us towards an equitable and sustainable world.*

\*Pending BOT approval with EMP