**Chabot College** 

**Committee Name: Career Education Committee**

**Meeting Date**: Monday March 10, 2025

**Meeting Chaired By**: Robin Galas, Terra Lee & Kristina Perkins via Zoom

**Start time**: 12pm

**End time**: 1pm

**Minutes Prepared By**: Carra Moore

(P) = Present; (A) = Absent

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| **Tri-Chair (3)**  | **\*Voting Members** |  |  | **Visitors Present** |  |
| (P) Robin Galas | (P) Dave Vetrano, ATB | (A) Vacant, Language Arts | (A) Vacant, Classified Senate | (P) Maya Ito, ECP | (P) Bobby Nakamoto, ECD |
| (P) Terra Lee | (P) Sean Chew, ATB | (A) Vacant, Science & Math | (A) Vacant, Student Senate | (P) John Salangsang, Career Center |  |
| (P) Kristina Perkins | (P) Tim Harris, AMC | (A) Thomas Dowrie, Classified Senate | (A) Vacant, Student Senate | (P) Liz McWhorter, ECP |  |
| **Ex Officio** | (P) Daniel Quigley, Math/Science | (P) Nicole Albrecht, Classified Senate | (A) Vacant, CLPFA | (P) Deonne Kunkel, Arts |  |
| (A) Michael Poindexter, VP Student Services | (P) Alice Hale, Social Sciences | (P) De Ana Anderson, Classified Senate | (P) Wing Kam, SEIU | (P) Dr.Tracey Coleman, ATB |  |
| (A) Dale Wagoner, VP Administrative Services | (P) Heather Oshiro, Counseling | (P) Na Liu, Classified Senate |  | (P) Clea Shapiro |  |
| (A) Safiyyah Forbes, VP Academic Services | (A) Vacant, Health, Kin., & Athletics | (P) Amelia Ngai, Classified Senate |  |  |  |

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| **Agenda Item** | **Information/Discussion** | **Action** |
| 1. Welcome

1.1 Ohlone Land Acknowledgement  | - Introductions led by Robin Galas, Tri-Chair- Ohlone Acknowledgement by Terra Lee, Tri-Chair |  |
| 1. Approval of Minutes
 | * CE Committee Meeting: Monday, February 24, 2025
 | **Motion to Approve 1**: Heather Oshiro, Counseling**Motion 2:** Alice Hale, Social SciencesYes: 6No: 0Abstain: 1 |
| 1. Announcements led by Robin Galas
 | * **Chabot CE Stories**
* **WiMST Symposium: Women in Manufacturing Skilled Trades 2/28/25 @ Chabot College presented by Bay Area Community College (BACC) and the** Association of Manufacturers Bay Area (AMBayArea)
* There were 82 attendees comprised of manufacturers, educators, students, workforce development boards & nonprofits.
* Lisa Pine-Schooner was there representing Chabot’s Welding program & led tours/demos of our shops.
* **Counselors in Action 3/6/24 @ CSUEB**
* Heather Oshiro, one of the coordinators of this event
* Touching the Future: Teaching Pathways presentation by Alice Hale
* Behavioral Health Pathways by Juztino Panella
* High school counselors are interested in CTE/CE just need more information & clarification.
* Goal of this event was also to help other colleges to create their own Counseling Collaboratives to create regional collaboration.
* Faculty that wants to connect with high school counselors can contact Heather Oshiro.
* CTE HS Pathway Map has been created to know how to better make more focused & intentional outreach to our feeder high schools.
* Tawana Guillaume, San Leandro High School teacher
* Doing great work with their students within STREAM
* Connection opportunity for Engineering, ESYS & Advanced Manufacturing Programs
* Robin was able to reach out to teachers & counselors from high schools (that offer Law & Administration of Justice) about **Professionals in the Legal Field** by Cheryl Mackey, Law & ADMJ faculty.
* San Leandro High School students will be attending.
* Will continue to make efforts to get students who are already in HS pathways &/or expressed interest in Chabot’s CTE programs, either through Dual Enrollment or upon high school graduation.
* **Health Career Day 3/7/2025 @ Chabot College**
	+ Over 300 students from HUSD, SLUSD, SLZUD, Eden Area ROP who are in healthcare pathways.
	+ Thank you to all faculty/staff presenters, Dean Lee, VP Forbes, Student assistants from CE programs, & elsewhere. Special thanks to Virginia Criswell, Carra Moore, & especially Alise Smith.
	+ There were 29 organizations that tabled at the Health Care Career Fair earlier in the event, student & professional panel & 2 different workshops for each group of students.
* **Career Education Open House Update 3/22/25**
* 155 RSVPs + San Leandro high school students about 50
* Continued outreach is happening to our feeder districts, adult schools, charter schools, Chamber of Commerce & more. (hard copies have also been distributed to the public as well such as libraries)
* Will reach out to teachers & counselor via CTE High School Pathway Map. Also, talk about at the next CACC meeting.
* Please **continue to spread the word** with others, for flyer reach out to **Robin Galas** (English & Spanish Version)
* Will be sending out more details this week about VIP Tour & confirming details around signage, helpers, & locations.
* People can show up without RSVP. However, RSVP is encouraged to make sure there is enough food.
* **Career Education Events**
* 3/13/25 12pm-1pm**, Public Speaking & Networking,** Room 557
* 3/14/25 10am-1:30pm **Professionals in the Legal Field,** Event Center
* 3/22/25 10am-1pm **Career Education Open House**, Various parts of campus
* 4/19/25 8am-1pm **SOAR Day**, Various parts of campus
* 4/29/25 5:30pm-7:30pm **ECD Job Fair**, Event Center
* 5/2/25 9am-1:30pm **ROP Digital Media Day**, Various parts of campus
* 5/23/25 9am-12pm **Ambulance Meet & Greet Day**, Hayward Fire Training Center
* If there are any events missing, **please contact Robin Galas.**
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| 1. Early College Programs (ECP) & [Dual Enrollment Presentation](https://clpccdorg.sharepoint.com/%3Ap%3A/s/CEProgramManagement/Ea8e23Gdvf9DgLqUM6xoybMB9CNvdvMay86IffnE7n-FXw?e=bq40ct) by Maya Ito & Liz McWhorter, Early College Programs
 | * **Meet the Team**
* **Sergio Saenz, Ed. D**., Educational Programs Project Manager (coordinating faculty with school sites)
* **Alan David**, Early College Programs & Pathways Coordinator (works Admission & Records with processing forms & troubleshooting for student issues with their accounts)
* **Maya Ito**, Early College Programs & Pathways Coordinator (works directly with public school sites; create flyers, materials & presentations)
* **Liz McWhorter**, Early College Programs & Pathways Coordinator, newest addition to the team! (works directly with public school sites; Manage webpages, written content & handbooks)
* **What is Dual Enrollment?**
* High school students can enroll in college courses at Chabot College
* Earn college credits or fulfill a high school requirement (district dependent)
* Get a head start on college courses
* **Types of Early College Programs**
* **CCAP Dual Enrollment**
* Chabot faculty teaches at school site
* Free
* 1-3 Courses
* **Individual Dual Enrollment (Concurrent enrollment)**
* Individual student applies & enroll into Chabot College courses with college students
* Free (as of Spring 2025)
* Any course except for PE or basic skills courses
* **Articulated Courses**
* Classes that high school students can take & receive Chabot credit upon completion with a B or higher.
* Course articulated by HS faculty & Chabot faculty
* Taught by high school faculty
* **Why is Dual Enrollment Important?**
* Success rate of student who participate in Dual Enrollment is higher than those who do not.
* Great recruitment & outreach strategy
* Recruitment vs Outreach
* Recruitment- Goal Oriented
* Outreach- General information/awareness
* 5 High District Chabot covers
1. Hayward
2. San Leandro
3. San Lorenzo
4. Castro Valley
5. New Haven
* ROP Sites
1. Eden Area ROP
2. Tri-Valley ROP
3. Mission Valley ROP
* **Dual Enrollment & Articulated Courses**
* There are CTE courses already being offered to high school students during Fall & Spring; there are also CTE courses that are offered as part of a Summer Academy for high school students only created by a Chabot Business Faulty, Miguel Colon.
* Per Kristina Perkins’s experience teaching during the Summer Academy, it is fun & the students are really engaged. Kristina recommends it to other faculty as well.
* Students stated that participating in dual enrollment and/or concurrent enrollment prepared them for college.
* Can use dual enrollment as opportunities for career exploration prior to graduating high school so they have a better idea of what they would want to major in at Chabot College.
* [List of Articulated Courses](https://bit.ly/chabotarticulated)
* Some articulated courses do not transfer over to UCs & CSUs because they are recorded on the transcript as “Credit by Exam”
* Case by case situation depending on the major and specific institution, some will allow it only for GE while some will allow for the credit towards major.
* To avoid these issues, better to encourage students to pursue dual enrollment instead of articulated courses because they receive a Chabot College transcript
* Articulated courses are better if the student is planning to do a local degree at Chabot College or to clear a prerequisite into one of Chabot’s programs
* There is also confusion amongst the teachers & students about the process of receiving credit for their articulated courses. Need to make sure they are utilizing Catema as well.
* Important that Chabot College faculty continue connection & relationship building with high school teachers to keep curriculum up to date. ***Is there an opportunity for Chabot faculty & high school teachers to meet to discuss articulated course curriculums?***
* **Site Visits**
* In Dec 2024-Jan 2025, ECP made 150 site visits
* Orientations
* Info Sessions
* Classroom Presentations
* Tabling
* Application sessions (over 90 times of total visits)
* About 30% of our high school students at our site are 1st generation. There is an equity challenge around parents approving dual enrollment/concurrent enrollment for their student. ECP supports students with this during one-on-one application sessions.
* Dual Enrollment program coming soon to track students' onboarding progress
* **Measures of Success**
* Student Enrollment
* Repeat Student
* Student Course completion with C or higher (seen greater success with Asynchronous course-additional course will be added. 86% of students in Fall 2024 completed the course with C or higher)
* Success rate varies per site such as teacher support, site experience with early college programs, etc.
* ECD is working with a lot of new school sites from 9 high schools to 23 high schools in just 2 years.
* Continue to Chabot beyond their HS or GED Diploma
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| SOAR Day by Heather Oshiro, Counseling Ser | * Senior Onboarding & Registration (SOAR) Day **April 19, 2025, 8am-1pm**
* For questions reach out to Heather Oshiro
* To Volunteer [please fill out form](https://forms.office.com/pages/responsepage.aspx?id=M5-eUWaqdkSZgtFw5oRiV051efawaLZFjoBN8n6YBk5UNE1CMklENFhTQlhDRDJFRVhQMDlVUklOTS4u&route=shorturl)
* SOAR Day sign up form will be shared with all Chabot employees
* A series of training or videos will be set up to equip volunteers on how to help students.
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| 7. Future Meeting Topics | * 3/24/25 CE Open House Recap/Reflection & Newsletter
* 4/14/25 Credit for Prior Learning
* 4/28/25 ROP Partnerships
* 5/12/25 In person, Lunch celebration & success stories
* Feedback? Please let Tri chairs: Robin Galas, Terra Lee & Kristina Perkins know
* They are in service to the CE community and want to be more relevant and purposeful.
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| 6. Good of the Order |  |  |
| 7. Next Meeting | * Monday, March 24, 2025, 12pm-1pm
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| 8. Adjournment |  |  |

**Mission Statement**

*Chabot College is a dynamic, student-centered community college that serves the educational, career, job skill, and personal development needs of our community. We provide culturally responsive, revitalizing, and sustaining learning and support services driven by a goal of equity. Building upon students’ strengths and voices, we empower students to achieve their goals and lead us towards an equitable and sustainable world.*

\*Pending BOT approval with EMP